

Accessing iTunes 11 with Window-Eyes

This worksheet is a supplemental resource for the iTunes 11 training webinar and includes the learning objectives as well as several review questions that focus on tips and best practices when using iTunes with the Window-Eyes screen reader.

Learning Objectives

- Identify benefits of iTunes
- Identify the latest version of iTunes and its capabilities
- Identify the various components of the iTunes user interface
- Understand how to interact with iTunes user interface components
- Learn how to play music in iTunes
- Identify keystrokes for media playback
- Learn ways to enhance navigation
- Understand how to import music files into iTunes library
- Understand how to listen to music and buy it from store
- Learn how to change preferences

Review Questions

1. What is the hotkey to show or hide the menu bar in iTunes?

Answer: Control-B

2. It can be extremely helpful to turn on the Sidebar within iTunes for easy navigation. What is the hotkey to turn on the Sidebar?

Answer: Control-S

3. What are the two keys you can press to navigate around the major sections of the iTunes user interface?

Answer: Tab or F6

4. What key is used to pause or resume playback of a song?

Answer: Space

5. What key combination is used to move to the next or previous song?

Answer: Control-Left/Right

6. What key combination is used to adjust the volume in iTunes?

Answer: Control-Up/Down

7. What is the iTunes hotkey used to view all of the items that are being downloaded?

Answer: Control-Shift-3

8. To move to a different library, such as Music or Podcasts, you can use Ctrl plus the number that corresponds with the order of the library. What is the number and hotkey that enables you to navigate to music?

Answer: 1, Control-1

9. What menu can you find the Preferences dialog under?

Answer: Edit

10. What is the iTunes hotkey to go directly to the iTunes Store?

Answer: Control-Shift-H

11. What is the iTunes hotkey to add a file to the current library?

Answer: Control-O